



New Account Application Form



Date: / /

Personal Details

Company Name		Trading Name	
Postal Address		Street Address	
State	Postcode	State	Postcode

Tel Number ()		Fax Number ()	
Email Address		A.B.N. Number	
SAN Number		Date Company was formed	
You Order Via Pacstream EDI Y / N	Send Pacstream Acknowledge Y / N	Send Pacstream Invoices Y / N	

WebSite Address:

Reference Details

Referee 1.	Referee 2.	Referee 3.
Company Name		
Contact Name		
Telephone Number		

Director Names

1]	2]	3]
Directors Addresses		

Contact Details

Manager	Buyer	Accounts Payable
Name		
Tel Number		
Email Address		

Your Company's Main Activity (Tick Box)

<input type="checkbox"/> Retail Book Store	<input type="checkbox"/> Non Book Store Retail - What is your market:
<input type="checkbox"/> Online Book Store	<input type="checkbox"/> Other Sales Activity - Please Describe:
<input type="checkbox"/> Library	<input type="checkbox"/> Business Organisation <input type="checkbox"/> Academic Organisation
<input type="checkbox"/> Library Supplier	<input type="checkbox"/> Training Provider <input type="checkbox"/> School Supplier

Would you like backorder reports? Please mark if you would like them, how frequently and your email address.

Emailed Backorder Report Y / N Weekly Fortnightly Monthly Your Email:

Sales and Marketing Information

We will email you our monthly new releases that cover our full trade and academic lists. Please select specialist areas of interest below and we'll share subject area titles with you as they become available.

<input type="checkbox"/> Academic Development	<input type="checkbox"/> Health
<input type="checkbox"/> Ageing	<input type="checkbox"/> History
<input type="checkbox"/> Ancient and Classical History	<input type="checkbox"/> Hypnosis
<input type="checkbox"/> Anthropology	<input type="checkbox"/> Language and Communications
<input type="checkbox"/> Archaeology	<input type="checkbox"/> Literature
<input type="checkbox"/> Art, Design and Photography	<input type="checkbox"/> Management General
<input type="checkbox"/> Asian Studies	<input type="checkbox"/> Mathematics
<input type="checkbox"/> Astronomy	<input type="checkbox"/> Medical General
<input type="checkbox"/> Autism and Asperger's Syndrome	<input type="checkbox"/> NLP
<input type="checkbox"/> Business	<input type="checkbox"/> Philosophy
<input type="checkbox"/> Children's Books	<input type="checkbox"/> Politics
<input type="checkbox"/> Clinical Psychology	<input type="checkbox"/> Psychiatry
<input type="checkbox"/> Communications and Media	<input type="checkbox"/> Psychoanalysis
<input type="checkbox"/> Computing	<input type="checkbox"/> Psychology General
<input type="checkbox"/> Counselling General	<input type="checkbox"/> Psychotherapy
<input type="checkbox"/> Criminology	<input type="checkbox"/> Religion
<input type="checkbox"/> Cultural Studies	<input type="checkbox"/> Research Methods
<input type="checkbox"/> Current Affairs	<input type="checkbox"/> Rudolph Steiner and Anthroposophy
<input type="checkbox"/> Dance	<input type="checkbox"/> Science
<input type="checkbox"/> Disabilities	<input type="checkbox"/> Self Help
<input type="checkbox"/> Economics	<input type="checkbox"/> Social Work
<input type="checkbox"/> Education	<input type="checkbox"/> Sociology
<input type="checkbox"/> Environment	<input type="checkbox"/> Sport and Fitness
<input type="checkbox"/> Fiction	<input type="checkbox"/> Statistics
<input type="checkbox"/> Geography	

You will receive a welcome pack outlining who to call for customer service and how to place orders as soon as we have processed this application.

Declaration: The above information is true and complete. I have read and understood Footprint Books Terms of Trade as detailed on attached form and fully understand the "Title" clause that it contains

Signed:

Position:

Date:



List of Publishers

Publisher	Subject Area
American Psychological Association USA	Psychology
American Psychiatric Publications Inc USA	Psychiatry, Psychotherapy
Bodleian Library Publishing	General Interest, History, Humour, Literature & the Arts
Boys Town Press USA	Parenting, Education, Child Welfare
BPP Learning Media Ltd UK	Accounting, Study Guides
Broadview Press (CAN)	Literature, Philosophy, Political Theory & History
Brookes Publishing USA	Education, Disabilities, Early Intervention
University of California Press USA	Anthropology, Asian Studies, Film, History, Religion
Central Recovery Press USA	Relationships & Self Help, Addiction & Recovery
Chelsea Green Publishing USA	Ecology, Environmental & Food Sustainability
Clairview Books UK	Current Affairs, Health and Healing and Spirituality
Columbia University Press USA	History, Literature, Politics, Science, Sociology
Cornell University Press USA	Labour Studies, Economics, Agriculture, History
Crown House Publishing UK	NLP, Hypnosis, Education, Psychotherapy
CQ Press USA	Politics
Demos Medical Publishing USA	Medical, Consumer Health
Emerald UK	Business, Education, Library Studies, Health Care, Engineering
Floris Books UK	Mind/Body/Spirit, Steiner Education, Childrens
Georgetown University Press USA	Linguistics, Politics & International Affairs
Guilford Press USA	Psychology, Education, Geography & Research Methods
Harriman House UK	Business, Economics, Lifestyle & Career
Harvard University Press USA	History, Humanities, Science, Social Science
Hawthorn Press UK (NO NZ RIGHTS)	Anthroposophy, Crafts, Peace, Steiner/Waldorf
Health Professions Press USA	Elder Care, Alzheimer, Mental Health
Human Kinetics USA	Fitness, Exercise, Coaching, Sport
I.B. Tauris UK	History, Politics, Middle East & Islamic Studies
Illinois University Press USA	Cultural Studies, Media, Gender, Music & Film
Impact Publishers USA	Self Help, Professional Psychology
Jessica Kingsley UK	Autism, Counselling, Education, Social Work, Health
Johns Hopkins Uni Press USA	Academic, History, Economics, Science, Medical
Kogan Page UK	Sales/Marketing, Management, HR, Logistics
Lund Humphries UK	Art, Architecture, Art Business and Art History
Manchester Uni Press UK	Film, Cultural Studies, Literary Criticism, History
Magination Press USA	Self Help Books for Children
MIT Press USA	Arts, Computer Science, Economics, Technology
NYU Press USA	History, Literature & Cultural Studies, Politics, Religion
Practical Action Publishing UK	Development, Environmental Sustainability
PCCS Books UK	Counselling and Clinical Psychology
Princeton University Press USA	Economics, European History, Mathematics, Religion, Sociology
Penn State University Press USA	Philosophy, History, Politics, Religion
Rudolf Steiner Press UK	Anthroposophy, Spiritual Science
Steiner Books USA	Anthroposophy & Steiner Philosophy
Self-Counsel Press Canada	Small Business, Creative Writing
Sage Publications USA/UK/India	Academic, Social Sciences, Management, Criminology
Springer Publishing Company USA	Medicine, Nursing, Psychology, Social Work, Counselling
Scion Publishing Ltd UK	Life and Medical Science, Nursing, Health, Social Care
Study Mates UK	Education, Study Aids
Temple Lodge Publishing UK	General
University of Chicago Press USA	History, Arts, Philosophy, Sociology
University of North Carolina Press USA	Academic, History, Music, Religion & Philosophy
World Scientific USA	Science, Mathematics, Engineering, Economics & Management
Yale University Press USA	Arts, Humanities, History & Culture

March 2018

Trading Terms - October 2017

CURRENCY

All Australian accounts must be paid in Australian dollars. All **New Zealand accounts are charged and are payable in New Zealand dollars**, and all New Zealand prices are quoted and charged exclusive of G.S.T.

PRICES

Prices charged are those that are valid at the time of invoice. Prices may fluctuate at any time and quotations can only be considered an indication of price.

DISCOUNT

Discounts vary depending on the Publisher and Product being purchased. A bookseller's discount can be provided to identifiable Book Resellers in the Australian and New Zealand market. On approval of this account application form we can advise you of the discount range applied for trade, specialist, text and short discount titles, please call our Customer Service Department for individual discounts. The discount class is specified in our data feeds and on our new release material.

PAYMENT

Statements are emailed at the end of each month. Credit terms are **Strictly 30 Days Nett** unless by prior arrangement. Payment by Credit Card or Amex will attract a 2% surcharge which will be added to your payment.

TITLE

All products supplied by **Footprint Books Pty Ltd** possess a reservation of title. Ownership of all goods supplied by **Footprint Books Pty Ltd** does not pass to the recipient until paid for in full. Until full payment is received it is the responsibility of the recipient to keep the goods insured and in mint condition. If the goods pass to a third party the title to the goods will still not pass to that third party until the initial invoice is paid. In accordance with Australian regulations, Footprint Books registers a security interest on the PPSR (Personal Property Security Register).

DELIVERY

Free of charge (as long as above our small order threshold*) to all bookshops throughout Australia and New Zealand. On a customer's request goods can be sent by express dispatch (or airmail to New Zealand) at a nominal additional charge. Titles, which are temporarily Out-of-Stock in Australia, can also be air freighted in at the customer's request for a nominal additional charge.

SMALL ORDER SURCHARGE

A surcharge is added where orders total less than our small order threshold after discount, to offset the increased freight and handling costs*. Where an order is placed and the total value of the order is below the threshold, and the titles cannot be supplied at the time of the order, the surcharge will be charged when the backorder can be supplied. Small orders are expensive to process and dispatch, we have bestseller lists we can give you to make additions to your orders and avoid this charge.

RETURNS

All books are supplied on **full sale or return**, but items can only be returned after a period of 12 weeks and before 12 months from the invoice date. Books may only be returned with an authorised returns label available from Footprint Books Customer Service (details of quantity, author/title, price and relevant invoice number(s) should be faxed or emailed). Full credit will only be issued on books that **arrive** at our warehouse in mint condition, and that have been supplied by Footprint. Books which are returned to Footprint Books that were not originally supplied, are outside the time limits, unauthorised returns or books received damaged, will be returned to customers at their expense plus a \$10.00 handling charge. Old editions & Out-of-Print books will only be accepted for 3 months from invoice date. We reserve the right to cap returns at 20% of annual turnover; a cap may also be applied to event orders.

CLAIMS

Claims for shortage of supply or misbound/damaged titles must be submitted within 14 days of the invoice date. Damaged titles should be returned by normal parcel post or our nominated carrier with a copy of the original invoice, whereupon a replacement copy will be supplied or the account credited (including return postage). All packages returned to Footprint Books must be sent by recorded delivery, no credit will be given for titles that are not received by us, and freight charges will not be credited if titles are not sent by our nominated carrier.

INFORMATION FOR YOU

Order processing & book enquires are both greatly hastened with a lower chance of incorrect supply if you supply both the **AUTHOR, ISBN & PUBLISHER** as well as the title, and specify paperback or hardback. Quoting your account code and invoice numbers also enables us to help you better.

*Note our current small order threshold and charges for delivery below this level are available in our latest New Release sales kits.

PRICES SUBJECT TO CHANGE WITHOUT NOTICE. FOOTPRINT BOOKS PTY LTD : ABN 58 090 595 798



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